

Town of Ulster Highway Department
584 East Chester Street Bypass, Kingston, NY 12401

Office (845) 338-0193 Fax (845) 338-0728

Website <http://www.townofulster.org>

Frank C Petramale
Highway Superintendent
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Charles Freer
Deputy Highway Superintendent
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TEMPORARY BLOCKING OF STREETS
PERMIT APPLICATION

(Must be submitted 10 days prior to date of proposed event)

Permit: # _____

APPLICANT INFORMATION

APPLICANT NAME	() - ()	TELEPHONE NUMBER	() - ()	CELL NUMBER
ADDRESS	ZIP CODE	E-MAIL ADDRESS		
SPONSOR NAME/COMPANY NAME (ON BEHALF OF)	() - ()	TELEPHONE NUMBER	() - ()	FAX NUMBER
ADDRESS	ZIP CODE			

EVENT INFORMATION

Type of Event: Block Party Street Festival Clean Up Religious Ceremony Parade Farmers Market

Other _____

Event Name: _____

Event Description: _____

Requesting permission to conduct street activity on:

Street/Road/Ct/Lane/Drive
(Circle one)

Between Locations:

and _____

Activity to take place on (Check ALL that Apply):

Sidewalk Curb Lane Partial Street Use Full Street Closure Other _____

Date(s) of Event: _____ Rain Date (Block Party's ONLY): _____ Actual Time of the Event: _____

Estimated # of People: _____ Set-Up Time: _____ Break-Down Time: _____

APPLICANT/SPONSOR RULES AND RESPONSIBILITIES

IT IS THE APPLICANT'S/SPONSOR'S RESPONSIBILITY TO:

- MAINTAIN ONE LANE ON EVERY STREET FOR EMERGENCY VEHICLES.
- KEEP ALL FIRE HYDRANTS FREE OF OBSTRUCTION.
- SUBMIT EVIDENCE OF INSURANCE (EXCLUDING BLOCK PARTIES WITHOUT RIDES) PRIOR TO FINAL PERMIT APPROVAL. PLEASE PROVIDE A CERTIFICATE OF INSURANCE WHICH NAMES THE TOWN OF ULSTER AS AN ADDITIONAL INSURED AND SHOWS A MINIMUM OF \$1MILLION IN COMMERCIAL GENERAL LIABILITY INSURANCE AND A POLICY ENDORSEMENT WHICH INDEMNIFIES AND HOLDS HARMLESS THE TOWN OF ULSTER.
- PLEASE NOTIFY THE COMMUNITY OF THE EVENT BY POSTING "INFORMATIONAL" SIGNS 48 HOURS PRIOR TO CLOSURE OF THE STREET.

AFFIDAVIT OF APPLICANT/SPONSOR

WHEN APPROVED, THIS APPLICATION OR A STREET ACTIVITY PERMIT SHOULD AUTHORIZE THE SPONSOR TO CONDUCT A STREET ACTIVITY AS DESCRIBED. IT IS SUBJECT TO REVOCATION IF THE SPONSOR DOES NOT COMPLY WITH ALL PERTINENT LAWS, RULES AND REGULATIONS INCLUDING ANY CONDITIONS OR RESTRICTIONS IMPOSED BY SUPERINTENDENT OF HIGHWAYS.

THE SPONSER AGREES TO INDEMNIFY AND HOLD HARMLESS THE TOWN OF ULSTER FROM ANY AND ALL CLAIMS AND JUDGEMENT FOR PERSONAL INJURY OR DAMAGE TO PROPERTY RESULTING, DIRECTLY OR INDIRECTLY, FROM THE ACTIVITIES IN CONNECTION WITH WHICH THIS IS ISSUED, AND FROM ANY COSTS AND EXPENSES TO WHICH THE TOWN OF ULSTER MAY BE SUBJECTED OR WHICH IT MAY SUFFER OR INCUR BY REASON THEREOF. THE APPLICANT FURTHER AGREES TO COMPLY WITH THE PERTINENT PROVISIONS OF NEW YORK LAWS, RULES AND REGULATIONS. THE APPLICANT HAS READ THE LIST OF SPONSOR RESPONSIBILITIES AND HAS AGREED TO ALL TERMS AND CONDITIONS OF THIS APPLICATION.

Applicant Name: _____ / ____ / ____
(Print) Signature Date

FOR OFFICE USE ONLY

Permit: # _____ *Date of Application* ____ / ____ / ____

Event: Approved _____ Denied _____

Application Fee \$25.00 (checks or money orders only payable to the Town of Ulster Highway Dept)

Check # _____ Date Received ____ / ____ / ____ Received by: _____

Approved/ Denied By: _____ / ____ / ____

*Frank C Petramale
 Superintendent of Highways*