

**TOWN OF ULSTER TOWN BOARD WORKSHOP MEETINGS (05)**

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MARCH 5, 2020

**CALLED TO ORDER BY SUPERVISOR QUIGLEY, CHAIRMAN at 7:03 PM**

**SALUTE TO THE FLAG**

**ROLL CALL by Deputy Town Clerk, Lauren Hommel:**

TOWN COUNCILMAN ERIC KITCHEN - *Excused*  
TOWN COUNCILMAN JOHN MORROW - *Excused*  
TOWN COUNCILMAN ROCCO SECRETO  
TOWN COUNCILMAN CLAYTON VAN KLEECK  
SUPERVISOR JAMES E. QUIGLEY 3<sup>rd</sup>

**ALSO IN ATTENDANCE:**

1. Jason Kovacs, Town Attorney
2. Frank Petramale, Highway Superintendent
3. Kyle Berardi, Police Chief
4. Warren Tutt, Building Inspector
5. Vincent Maggiore, Wastewater Superintendent
6. Bill Kemble, Daily Freeman
7. Eleven Town residents

**ADDITIONS OR CHANGES TO AGENDA – None**

**PUBLIC DISCUSSION ON AGENDA ITEMS – None**

**COMMUNICATIONS – None**

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### DEPARTMENT HEAD REPORTS –

1. Police Department, Chief Kyle Berardi  
In 2019, 17,000 calls; 588 arrests; up from 2018; 24 DWI arrests awarded to one officer; two hybrid vehicles obtained; one or two more hoping for 2020; Dodge Durango arriving in April.
2. Highway Department, Superintendent Frank Petramale  
Quiet winter. 24” of snow this year/last year 45”; 8 storms 2020/16 storms 2019; less overtime. Completed building maintenance; street sweeping in process; new equipment delivered.
3. Building Department, Building Inspector Warren Tutt  
Buffalo Wild Wings completed at a slow pace; Kingston Commons sanitary construction started; Kay Jewelers Ulster Crossing halfway through renovation; Pier 1 will be renovated; Walmart doing grocery to go; Target doing complete renovation; Central Hudson and GlidePath tree clearing; Stewarts on Boices Lane will renovate; Tech City building 2 to be demolished; medical clinic going through planning board review.

*Supervisor:* Re: Building 2 at Tech City, I had a meeting with EPA yesterday. Taken application from contractor for demolition permit. Executed water supply agreement for dust suppression with Ulster Water; demolition will be complete in next four weeks. EPA assures that covers on debris piles are appropriate; will secure building 1 which has partially completed asbestos remedial project. Actions by EPA \$500,000 – will be paid by EPA emergency funds. Legal action will be taken to recoup the \$500,000 against Ginsberg. Potential for fines up to 3x the amount of the cleanup. This is in coordination of UC Executive’s Office.

*Councilman Van Kleeck:* IS EPA involved in removal of those piles?

*Supervisor:* Discussion that Ginsberg is in contract to sell property on the east side of Enterprise Drive and the debris removal should be a condition of that contract.

4. Recreation, Director Jeff Hayner  
Biddy Ball concluded; Riccio award went to Jake Crantz. Adult volleyball and softball to begin in May; summer camp signups next week.
5. Wastewater Department, Superintendent Vincent Maggiore  
Cleaning; equipment maintenance; new vac truck delivered; DEC inspections in Ulster and Whittier went well. Katrine Lane project almost completed; working on Spring Lake district. Completed plant study; employees are all good; nothing more to report.
6. Town Clerk, Deputy Lauren Hommel  
Tax collection underway -- \$15M collected; park pavilions are filled for the summer; senior center is filling up with reservations.

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**New Business:**

**Motion to authorize the Supervisor to attend the GFOA Conference in Albany, NY, April 1<sup>st</sup> -3<sup>rd</sup> (2020-M-82)**

MOTION: Councilman Secreto  
SECOND: Councilman Van Kleeck

Town Councilman Kitchen	-Excused
Town Councilman Morrow	-Excused
Town Councilman Secreto	-Aye
Town Councilman Van Kleeck	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**Motion to proclaim the month of April at the Town of Ulster as World-Wide Parkinson's Disease Awareness Month (2020-M-83)**

MOTION: Councilman Van Kleeck  
SECOND: Councilman Secreto

Town Councilman Kitchen	-Excused
Town Councilman Morrow	-Excused
Town Councilman Secreto	-Aye
Town Councilman Van Kleeck	-Aye
Supervisor Quigley	-Aye

*CARRIED*

**Motion to approve the retirement of Court Clerk Patti Ilgner effective February 28<sup>th</sup> (2020-M-84)**

MOTION: Supervisor Quigley  
SECOND: Councilman Secreto

Town Councilman Kitchen	-Excused
Town Councilman Morrow	-Excused
Town Councilman Secreto	-Aye
Town Councilman Van Kleeck	-Aye
Supervisor Quigley	-Aye

*CARRIED*

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**Motion to approve the hiring of one Part Time Court Clerk (2020-M-85)**

*Presented by Councilman Van Kleeck*

Roseanne Kaznowski: \$12.50/hour; start date 3/17/2020

MOTION: Supervisor Quigley

SECOND: Councilman Secreto

Town Councilman Kitchen	<i>-Excused</i>
Town Councilman Morrow	<i>-Excused</i>
Town Councilman Secreto	<i>-Aye</i>
Town Councilman Van Kleeck	<i>-Aye</i>
Supervisor Quigley	<i>-Aye</i>

*CARRIED*

**Motion to authorize the Town Clerk to auction off a HP Design Jet printer T1500 with Auction International (2020-M-86)**

MOTION: Councilman Secreto

SECOND: Councilman Van Kleeck

Town Councilman Kitchen	<i>-Excused</i>
Town Councilman Morrow	<i>-Excused</i>
Town Councilman Secreto	<i>-Aye</i>
Town Councilman Van Kleeck	<i>-Aye</i>
Supervisor Quigley	<i>-Aye</i>

*CARRIED*

MARCH 5, 2020

**Presentation of a Resolution Establishing Capital Reserve Fund Halcyon Park Water District Capital Reserve Fund under General Municipal Law Section 6-c (2020-R-87)**

**Resolution of the Town Board**

**TOWN OF ULSTER**

**Resolution Establishing Capital Reserve Fund Halcyon Park Water District Capital Reserve Fund under General Municipal Law Section 6-c**

The Town Board of the Town of Ulster, duly convened in regular session, does hereby resolve as follows:

SECTION 1. That there be and hereby is established a capital reserve fund for the future repairs to or improvement of the facilities of the Halcyon Park Water District (the “District”).

SECTION 2. Such fund is to be known as the “Capital Reserve Fund Halcyon Park Water District of the Town of Ulster.”

SECTION 3. That the estimated maximum cost of the said capital improvement(s) is unknown at the present time.

SECTION 4. That the Town of Ulster Town Board authorized a Lease Agreement with Verizon Wireless for the Lease of a portion of the land where the District’s Water Storage Tank is located for an annual rental payment of \$2,400. The Town Board hereby appropriates the \$2,400 Annual Lease Payment received by the District to the Capital Reserve Fund Halcyon Park Water District of the Town of Ulster, and the Town Supervisor of the Town of Ulster is hereby authorized, empowered and directed to transfer from the District’s Operating Fund the sum of \$2,400 received to the newly established Capital Reserve Fund.

SECTION 5. Such additional sums as may hereafter be appropriated shall become part of the fund.

SECTION 6. The moneys in the fund shall be deposited in a separate bank account.

SECTION 7. The Supervisor, in his discretion, may invest the moneys in the fund in the manner provided in section 6-f of the General Municipal Law of the State of New York. Any interest earned or capital gains realized on the moneys so deposited or invested shall accrue to and become a part of the fund.

SECTION 8. No expenditure shall be made from the fund except by authorization of the Town Board of the Town of Ulster pursuant to the provisions of section 6-c of the General Municipal Law of the State of New York.

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SECTION 9. This resolution shall take effect immediately.

MOTION: Councilman Van Kleeck

SECOND: Councilman Secreto

Town Councilman Kitchen	<i>-Excused</i>
Town Councilman Morrow	<i>-Excused</i>
Town Councilman Secreto	<i>-Aye</i>
Town Councilman Van Kleeck	<i>-Aye</i>
Supervisor Quigley	<i>-Aye</i>

*CARRIED*

**Motion to authorize the Supervisor to sign an Agreement with Brinnier & Larios for the Design and Bidding of the Halcyon Park Water Storage Tank (2020-M-88)**

MOTION: Councilman Secreto

SECOND: Councilman Van Kleeck

Town Councilman Kitchen	<i>-Excused</i>
Town Councilman Morrow	<i>-Excused</i>
Town Councilman Secreto	<i>-Aye</i>
Town Councilman Van Kleeck	<i>-Aye</i>
Supervisor Quigley	<i>-Aye</i>

*CARRIED*

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**Old Business:**

**Motions to award bid for Water and Sewer to purchase Chemicals for 2020**

WATER DEPT: CHLORINE

<b>COMPANY</b>	<b>CYLINDER</b>	<b>PRICE</b>	<b>DEPOSIT</b>	<b>Non-Collusive Cert</b>
JCI	150#	\$175.00	None No fuel surcharges	
<b>Slack</b>	<b>150#</b>	<b>\$169.74</b>	<b>\$100 refundable</b>	

SEWER DEPT: CHLORINE

<b>COMPANY</b>	<b>CYLINDER</b>	<b>PRICE</b>	<b>DEPOSIT</b>	<b>Non-Collusive Cert</b>
JCI	150#	\$175.00	None No fuel surcharges	
<b>Slack</b>	<b>150#</b>	<b>\$169.74</b>	<b>\$100 refundable</b>	

**MOTION to award bid to Slack Chemical (2020-M-89)**

MOTION: Councilman Secreto  
 SECOND: Councilman Van Kleeck

Town Councilman Kitchen	<i>-Excused</i>
Town Councilman Morrow	<i>-Excused</i>
Town Councilman Secreto	<i>-Aye</i>
Town Councilman Van Kleeck	<i>-Aye</i>
Supervisor Quigley	<i>-Aye</i>

*CARRIED*

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WATER DEPT: SALT

COMPANY	PRICE	Non-Collusive Cert
US Salt	\$210.22/ton 24 ton minimum	

**MOTION to Award Bid to US Salt (2020-M-90)**

MOTION: Councilman Van Kleeck

SECOND: Councilman Secreto

Town Councilman Kitchen                    -Excused  
Town Councilman Morrow                 -Excused  
Town Councilman Secreto                    -Aye  
Town Councilman Van Kleeck                -Aye  
Supervisor Quigley                         -Aye

*CARRIED*

**Motion to authorize the Supervisor to sign Change Order #3 for Job #TU-182M, Furnishing Low Pressure Sanitary Sewer Force Main, Pump Stations and Materials in the amount of \$21,415.75 to Siewert Equipment (2020-M-91)**

MOTION: Councilman Secreto

SECOND: Councilman Van Kleeck

Town Councilman Kitchen                    -Excused  
Town Councilman Morrow                 -Excused  
Town Councilman Secreto                    -Aye  
Town Councilman Van Kleeck                -Aye  
Supervisor Quigley                         -Aye

*CARRIED*



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**PUBLIC COMMENT:**

~ No Public Comment ~

**MOTION to adjourn: 7:26 pm (2020-M-92)**

MOTION: Councilman Secreto

SECOND: Councilman Van Kleeck

Town Councilman Kitchen	<i>-Excused</i>
Town Councilman Morrow	<i>-Excused</i>
Town Councilman Secreto	<i>-Aye</i>
Town Councilman Van Kleeck	<i>-Aye</i>
Supervisor Quigley	<i>-Aye</i>

*CARRIED*

Respectfully Submitted by Suzanne Reavy  
Ulster Town Clerk